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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Mentoring and Befriending Foundation (MBF)	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Outside London	
Contact person: Ms Deborah Fox	Position: Funding and Development Manager
Website: http://www.mandbf.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1112624
When was your organisation established? 18/12/2000	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. Increase the capability of mentoring and befriending projects to evidence impact through a clearer understanding of relevant outcomes and appropriate monitoring and evaluation techniques
When will the funding be required? 01/09/2014
How much funding are you requesting? Year 1: £56,834 Year 2: £59,411 Year 3: £0 Total: £116,245

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Aims of your organisation:

The Mentoring and Befriending Foundation (MBF) provides services which increase the effectiveness and quality of mentoring and befriending as methods of enabling individuals to transform their lives and/or reach their full potential.

Main activities of your organisation:

We achieve our aims by providing the following:

Training and resources - High quality training and resources to support the development and management of mentoring and befriending project

Quality assurance - We encourage organisations to achieve our quality standard, the Approved Provider Standard, as a way of promoting good practice

MBF network membership - A membership network for individuals and organisations interested in mentoring and befriending

Consultancy support - Bespoke consultancy support to organisations that wish to set up, develop and/or evaluate mentoring and befriending projects

Contract and project management - Management of mentoring and befriending contracts and projects

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
12	6	7	188

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	August 2015

399 Summary of grant request

NEED: Mentoring and befriending (mandb) programmes are delivered by voluntary and community sector organisations to some of the most vulnerable people. There are currently 740 mandb projects registered as MBF network members operating across London Boroughs.

From consultation/dialogue we know that collecting/interpreting outcomes data and effectively demonstrating impact is constantly highlighted as problematic.

Over the past 2yrs we have delivered a City Bridge Trust funded project supporting over 110 VCSE organisations to improve understanding and skills in relation to monitoring and evaluation.

From ongoing evaluation we know organisations are identifying the following additional issues in relation to monitoring, evaluation and impact reporting:

- Limited experience in identifying outcomes and outcome indicators relevant to their service
- Unsure where to find credible/reliable data collection tools and techniques that are effective/appropriate for use with their service users.
- A limited understanding of alternative data collections tools and techniques for use with harder to engage beneficiaries.
- Limited support that is directly relevant to mandbf practitioners
- Lack of confidence in interpretation and analysis of outcomes data.
- A lack of agreement on what constitutes best practice in relation to monitoring and evaluating mandb projects which is leading to confusion and inconsistency

DELIVERY: Building on the current City Bridge Trust funded project and operating through our existing London networks, this 2yr programme will build capacity within projects to promote confidence in the interpretation and analysis of monitoring and evaluation data, help develop a consistent approach to monitoring and evaluation through the development of a databank of outcomes, outcome indicators and monitoring tools appropriate to mandb projects working with different client groups.

This project will utilise our learning from our current project and address the issues that organisations have highlighted by providing additional support to organisations to increase confidence, knowledge and understanding of monitoring tools and data analysis.

The programme will be delivered by our London based Coordinator.

AIMS: To increase the capability of mentoring and befriending projects to evidence impact through a clearer understanding of relevant outcomes and appropriate monitoring and evaluation techniques

OBJECTIVES: The objectives of the project are to:

- Develop an online resources to identify appropriate outcomes and outcome indicators as well as provide access to and guidance on choosing suitable monitoring and evaluation tools.
- Develop and deliver training to support effectively interpret and analyse of data
- Provide bespoke one-to-one support to organisations support good practice in relation to monitoring and evaluation.

WHY MBF: We have a substantial/proven track record of developing tools and resources and providing support/building capacity building.

MBF are currently actively engaged with 740 mandb projects across London Boroughs.

PROGRAMME OUTCOMES: More organisations will have improved capabilities in monitoring, evaluation and impact reporting by;

- 400
- Enabling organisations to understand and choose more focused and relevant project outcomes/outcome indicators.
 - Developing a data bank that provides information and links to the most effective monitoring and evaluation tools for mandbf projects
 - Providing training and support to mandbf projects to enable them to better analyse and interpret data.

GOOD PRACTICE PRINCIPLES: We aim to meet the trust's good practice principals by:

- Ongoing dialogue with grass root organisations
- Sharing learning, good practice and evidence with the wider sector, funders and commissioners.
- We will value and promote diversity through actively supporting the development of interventions across ethnic communities, areas of disadvantage and for some of the most excluded people in society.
- This project will have an online presence. We will monitor online activity.
- We have ongoing carbon footprint monitoring and evaluation practice in place and promote this to the sector.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

NA

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

An online database of standard outcomes and outcome indicators to enable mentoring and befriending projects to easily identify appropriate and relevant outcomes for their project(s)

A complementary databank of the most credible and reliable monitoring and evaluation tools used by mentoring and befriending projects with information about application and effectiveness.

A programme of formal training for up to 80 organisations on 'interpreting and analysing data'

One to one support for up to 120 projects needing advice and guidance on how to develop their approach to monitoring and evaluation.

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What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Participating organisations will be more confident in selecting appropriate monitoring and evaluation tools

A set of standardised outcomes and outcome indicators relevant to a wide range of mentoring and befriending projects.

Organisations better able to capture accurate and relevant monitoring information about their organisations

Organisations able to demonstrate the impact of their mentoring and befriending projects in a more consistent and reliable way to funders and commissioners.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

There will be no project activity after the project however the lasting legacy of the data banks accessed via the MBF website, once developed and established, will have minimal cost implications for upkeep and content will be maintained and updated by MBF.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Coordinator Salary	25,661	26,174	0	51,835
Project Worker Salary	13,739	14,014	0	27,753
Travel and Subsistance	1,500	1,530	0	3,030
Telephone costs	360	367	0	727
Head of Programmes and Development salay contribution	1,832	1,869	0	3,701
Training Venue Costs	4,000	5,500	0	9,500
Training resourses	1,000	1,100	0	2,100
Web based tool development	3,000	3,000	0	6,000
Overhead Costs	5,742	5,857	0	11,599
TOTAL:	56,834	59,411	0	116,245

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2013
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Income received from:	£
Voluntary income	193,895
Activities for generating funds	1,126
Investment income	0
Income from charitable activities	685,623
Other sources	0
Total Income:	880,644

Expenditure:	£
Charitable activities	0
Governance costs	6,506
Cost of generating funds	933,337
Other	0
Total Expenditure:	939,843
Net (deficit)/surplus:	-59,199
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	0
Investments	100
Net current assets	364,345
Long-term liabilities	0
*Total Assets (A):	364,445

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	364,445
*Total Reserves (B):	364,445

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

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Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
BIG Lottery	0	102,776	119,800
	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Deborah Fox**

Role within **Head of Programmes and Development**
 Organisation: